

TPF-5: FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF

Name of Society	: Burundi Red Cross
Name	: GIRUKWAYO Léopold
Profession	: Information Management (IM) / Database Manager : Head of Digitalization Department a.i.
Phone number	: +257 79 570 922 /+257 68 952 020
Email	: leopold.girukwayo@croixrouge.bi : girukwayol@gmail.com
Date of Birth	:1984
Years with Firm/Entity	: 4 years
Professional Experience	: 8 years

Membership in Professional Societies: - Information Management Team of IFRC,
 - Regional Cash Transfer,
 - IT developers,
 - Mobile Data Collection Team

Detailed Tasks Assigned:

- ✓ Identification of risk areas
- ✓ Participate in the development of the questionnaire
- ✓ Training and identification of Enquirers on Mobile data collection and GPS
- ✓ Supervise data collection
- ✓ Analysis and treatment of geographic data
- ✓ Development and interpretation of thematic maps

Key Qualifications:

- ✓ Expert in Mobiles Data Collection / KoboToolBox (Kobocollect) / ODK /GPS
- ✓ Geolocation and disaster risks mapping
- ✓ Thematic maps elaboration
- ✓ Expert in database engineering: collection, treatment and analysis of quantitative and qualitative data.
- ✓ ArcGis trainer / Mapping
- ✓ Data analysis et interpretation
- ✓ IT support
- ✓ Support in the implementation of monetary transfer programs (MTP)
- ✓ Emergency needs assessment
- ✓ Mobiles data Collection/ KoboToolbox/ODK

Education

FORMATION ACADÉMIQUE

Year	Diplôme	University	Thematic / Topics
Mars 2020	Formation online encours Kalu Institute	KALU Institute	International Cooperation and Humanitarian Aid
2018-2020	Master II in Audit and Management Control (Writing of the end of studies work)	Université Sage d'Afrique	Management and Business Administration (MBA): Audit and management control
2005-2009	Bachelor (BAC+4) in Computer Science	Université Lumière de Bujumbura (Light University of Bujumbura)	Computer Science

Employment Record:

Employment

Period	Position	Organization and Location	Activities / Elaboration of cartography of the risk's areas in the 5 municipalities of Bujumbura Rural and Bujumbura Mairie	Reference persons
June-July	Expert GIS	DUE(Union European Delegation	Mapping and GIS	fntagunama@yahoo.fr andrea.sovani@avsi.org
Jan- July - 2019 6 months	Cartography Expert	Burundi Red Cross Bujumbura	Risks areas identification, development of survey questionnaires, training of investigators, Mobiles data collection, treatment and analysis data, Mapping elaboration, interpretation and reporting.	NIYOYANKUNZE Jean Martin Chargé de Projet Phone Number : (+257) 75 471414 : (+257) 76 188988 jmniyoyankunze@abutip.bi venerand.ndikumasabo@croixrouge.bi
Nov.2016 to April 2020 3years and 10 months	IM/Database Manager	<i>Burundi Red Cross Bujumbura</i>	The establishment of a national society database platform, Geographic information system management, Mapping of risks areas, rapid assessment needs in the event of a disaster, Digitization and Mobiles data collection. Thematic maps elaboration	Balthazar BACINONI Email: balthazar.bacinoni@croixrouge.bi Phone number: +257 79 985 560
Nov.2013- May 2016 2 years and 6 months	Database Administrator	Permanent Executive Secretariat of the National AIDS Control Council in Burundi Program.	Database administration, data audit, Data compilation, data processing and analysis and reporting.	KURUNZIZA Athanase Email: nkunzimanathanase17@gmail.com Phone number: +257 79 90 53 46

Sept2011-sept 2013 2years	Teacher	Technical Polyvalent secondary school	Computer maintenance, Computer network Introduction to IT	-
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1. ADDITIONAL TRAINING

Period	Objective of training / Location	Organizer
Training in progress	Heath IM Online Training	Global Health Clusters
From 07 to 11 Jan. 2020: (5days)	Cash Transfer Project evaluation (Rwanda)	International Federation of Red Cross and Red Crescent (IFRC)
1st oct.2019	Introduction to money transfer (Burundi)	International Federation of Red Cross and Red Crescent (IFRC)
From 16 /Sept. to 17/Feb.2029 (61 days)	Cash transfer programs in emergency situations (Burundi)	International Federation of Red Cross and Red Crescent (IFRC)
June. 11-16, 2019 (5days)	workshop on data collection and RedRose (Senegal – Dakar)	International Federation of Red Cross and Red Crescent (IFRC)
September 16-20, 2019: (5days)	Basic skills in cash transfers for program staff (Burundi)	International Federation of Red Cross and Red Crescent (IFRC)
Jan. 06-11, 2019 (5days)	Regional Exchange Dar-Es Salaam in Tanzania on Information Management tools / ArcGIS/ODK/Kobo (TANZANIA)	International Federation of Red Cross and Red Crescent (IFRC)
From 19-22-August 2019: (4days)	Disaster Relief Emergency Fund (DRF) (Burundi)	International Federation of Red Cross and Red Crescent (IFRC)
From 26th to 30th March, 2018 (5days)	Cash Transfer Programs in response to emergencies as quickly as possible. (Burundi)	World Food Program (WFP)
From 13 to 16 Nov. 2019: (5days)	Information Management (IM) (Lieu : Dar-Es -Slaam)	International Federation of Red Cross and Red Crescent (IFRC)
From August to September 2017: 30days	Supervisor of Data Collection	Global Health Supply Chain - Procurement and Supply Management (GHSC- PSM) Burundi

From 05 th to 09 th May, 2017: (5days)	Management of the Geographic Information System (GIS) with ArcGIS And Kobo Collect/ ODK	Burundi Red Cross
From 18 th to 21 st April 2017: (5days)	Training of trainers on the Geographic Information System (GIS)	Institute of Geographic Of Burundi (IGEBU) and Burundi Red Cross
From 15 th -18 th December 2014: (4 days)	Health information system management. DHIS2: District Health Information Software version2 (DHIS2) Burundi,	Ministry of Health and AIDS Control /Academy Burundi
From 27 th to 28 th August 2015: 2days	GESIS: Health Information System Management Software	National Program for Fighting Against Aids /PNLS

Languages:

Language	Speaking	Reading
Kirundi	Excellent/Native	Excellent/Native
French	Excellent	Excellent
English	Good	Good

Certification:

Date: November 24th, 2020

Full name: GIRUKWAYO Léopold


